

App. 6

9. IUT governance structure

IUT governance structure

The Board is the highest decision-making body in IUT. Members of the Board are the President, Vice President and one representative for each member organisations. Every member has one vote. The Board decide the goals and direction of IUT. Only Board Members and Members have the right to vote at the World Conference. One vote per Member.

The Board has an Executive Committee (EC) that deals with the current business between Board meetings and prepare the Board meetings. The Executive Committee of IUT shall consist of President and Vice President together with Secretary General and the Head of liaison office to the EU. The President and Vice President are responsible to the Board for the work of EC. The President summons to meetings in EC.

The Executive Committee has staff to supports its work. The staff consists of Secretary General, Head of liaison office to the EU and other non-tenured (temporary or seconded staff) working for IUT. The Secretary General is responsible for the work of the staff and reports on a day-to-day basis to the President. The General Secretary is employed by the Swedish Union of Tenants (SUT) that pays his/her salary, social costs and the costs for the office in Stockholm. Annual reviews for the Secretary General are conducted jointly by the President and a representative of the SUT. The purpose of this structure is to ensure transparency, accountability and fairness. The President is also able, at any time, to contact the responsible person in the SUT, should any issues arise between reviews. Any mitigating solutions will be jointly decided by the President and the IUT and any employment issues will be dealt with by the SUT with regards to local employment law and practices.

The Head of the liaison office to the EU is employed by Deutsche Mieterbund (DMB) that pays his/her salary and social costs. The Head of the liaison office to the EU reports to the Secretary General on a day-to-day basis. Annual reviews for the Head of the liaison office to the EU are conducted jointly by the Secretary General and a representative of the DMB. The purpose of this structure is to ensure transparency, accountability and fairness. The Secretary General is also able, at any time, to contact the responsible person in the DMB, should any issues arise between reviews. Any mitigating solutions will be jointly decided by the Secretary General and the IUT and any employment issues will be dealt with by the DMB with regards to local employment law and practices.

The Executive Committee shall deal with the current business of the IUT between the Congress and Board meetings, inter alia:

- a) in-between Board meetings; make decisions in matters that are delegated by the IUT Board, or otherwise decided by the IUT Board;
- b) send out agendas for EC-meetings in advance and minutes after the meetings to the Board
- c) lead the work of IUT staff, working plans for staff should be presented and announced on the IUT web-site so the Board knows what is going on. Even events for IUT that the President, vice President, Board Members and other representatives of IUT take part in shall be presented in the same way.;
- d) deal with applications for membership;

- e) deal with the IUT's correspondence and records and with the administration of its funds;
- f) arrange seminars, conferences and study-visits, and as far as possible see to that representatives of IUT are present at congresses, conferences and other meetings arranged by the members or by other national or international organisations and bodies;
- g) otherwise maintain the IUT's connections with international bodies, institutions and organisations important for the work of the IUT;
- h) mediate the exchange of information, newspapers, journals and trade literature in matters concerning tenancies, housing and dwellings;
- i) be responsible for the issuing of Global Tenant, information and articles and newsletters on the IUT website, on IUT Facebook page and other social media on Internet as well as publications
- j) in accordance with the IUT Statutes, attend to summonses to the World conference and Board meetings, issue statements on received suggestions and applications for membership, and otherwise prepare the matters to be dealt with by the World Conference and the Board;
- k) make decisions on matters falling within the provisions of the second paragraph of paragraph 5:III:b in the statutes of IUT ;
- l) present, annual and triennial, Plans of Action;
- m) present annual and triennial financial reports, and deliver these to the Auditors and Board.

Brussels, April 27, 2017