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International Union of Tenants

Association Internationale des Locataires

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Minutes

IUT 20th Congress, Glasgow
October 13, 2016

Present

Austria	Alexandra Rezai, MVÖ Elke Hanel-Torsch, MVÖ
Czech Republic	Lenka Tarabova Milan Taraba
Denmark	Helene Toxværd, LLO
Finland	Anne Viita, Vuokralaiset ry
France	Eddie Jacquemart, CNL
Germany	Lukas Siebenkotten, DMB Heike Zuhse, DMB Rolf Gassman, DMB
Netherlands	Ronald Paping, Woonbond
Norway	Therese Ustvedt, LBF Sigmund Aunan, LBF
Sweden	Mariell Juhlin, SUT
Switzerland	François Zutter, SMV/ASLOCA/ASI
IUT Brussels	Barbara Steenbergen (except 11-13) Davide Lanzillotti (except 11-13)
IUT Secretariat	Sven Bergenstråhle, President (except 8-9) Jan Laurier, Vice president (except 8-9) Magnus Hammar, Secretary General (except 12 -13) Stefan Runfeldt, Assistant Secretary
<i>Absent</i>	<i>Richard Hewgill, Vice president</i>
<i>Others</i>	<i>Antoine Salles, CNL</i>

1. Opening of the meeting	President Sven Bergenstråhle welcomed everyone to Glasgow and opened the meeting. He thanked the TPAS Scotland for their hospitality to host the IUT board meeting and congress.
2 Other businesses	No other business.
3. Adoption of the agenda	CNL pointed out that, in their mind, discussion and vote about the statutes should occur before discussion and vote over the job descriptions. The other board members did not agree to this. The agenda was adopted without changes.
4. Information on the program for Congress	Magnus informed about the congress program and venues.
	Items for decision
5. Minutes from previous Board meeting	Minutes from previous Board meeting, Zurich May 20-21, 2016 was revised without changes.
6. Paid membership fees, Stockholm & Brussels	Magnus went through the figures. CNL has paid one out of four payments to Stockholm. For the Brussels office we are missing payments from CNL in France, they intend to pay before this year ends.
7. IUT Budget <i>a. Stockholm 2017</i> <i>b. Brussels 2017</i>	Magnus presented the IUT budget proposals for both the Stockholm and Brussels offices. The budget for 2017 was adopted without changes, but with a clear signal that the board wishes to see one unified budget for the future. CNL abstained on the budget on the claim that it did not include total IUT costs, for staffing etc.
8. IUT President 2017-2019	Anne Viita presented the work of the election committee. The committee had one proposal for IUT president, and that was to re-elect Sven Bergenstråhle for another congress period. The board unanimously supported the proposal.
9. IUT vice president 2017-2019	Anne Viita presented the work of the election committee. The committee had one proposal for IUT Vice president, and that was to re-elect Jan Laurier for another congress period. The board unanimously supported the proposal.
10. IUT work programme, draft proposal	Sven presented a proposal from him, Jan and Richard on the process for preparing a work programme next year. The board reviewed the programme and adopted it.
11. IUT governance structure	Sven presented a proposal from him, Jan and Richard on a new Governance structure of the IUT next year. The new structure is part of an ambition to clarify the roles of the organisations employing IUT staff (i.e. the SUT and the DMB) versus the board and the president and vice-president. Lukas Siebenkotten proposed that every member of the Executive committee has one vote each and with tie has the President the casting vote. The board adopted the proposal on a new Governance structure and Lukas proposal.

<p>12. Proposal for job description for IUT SG, and</p> <p>13. Proposal for job description for Head of IUT Brussels</p>	<p>The board asked the Secretary General and the Head of IUT Brussels to leave the room for the discussions. Mariell presented the joint work by the SUT and DMB to develop job descriptions for both the Secretary general and the Head of IUT Brussels. The work has been made in the same spirit as the new governance structure. It is a way to clarify roles and expectations. Mariell also underlined that the job description was to be seen as an umbrella for what was possible, and not that the person hired for the position should do all the things at the same time. The board discussed the description and agreed on the formulations.</p> <p>One question that raised was regarding what the word "support" mean, that you can find in both job descriptions, for example after bullet points 15,17,18 and 20 of the description of the Head of EU Liaison office.</p> <p>Lukas Siebenkotten, from DMB answered that, in this context, support means support, not giving or getting orders, it means building a team, informing and helping each other and working together. Lukas Siebenkotten also said, that hiring staff for the Brussels office is to be decided by the Board. This does not include hiring temporary staff for a few weeks or one or two months, f. e. in preparation of an event. For this the Head of Liaison office is responsible in view on the budget.</p> <p>The Board agrees with the job description after having got these explanations and also agrees, that the job descriptions form fixed frames for both jobs, but are not formal parts of the employment contracts, because they don't exist with the IUT, but the SUT and the DMB.</p> <p>On the job description for IUT SG, François Zutter objected to the mention that he or she must speak fluently Swedish, as we are an international organisation, not a Swedish one, the Board agreed that this mention should be deleted.</p> <p>The job descriptions together with Lukas' clarification, and François suggested change were adopted.</p> <p>CNL abstained and claimed that the job descriptions, as they were written, were not operational enough as they were too long.</p>
<p>14. Proposals for changes of IUT statutes</p>	<p>Sven withdraw his proposal on new statutes for IUT and instead in light of the new Governance structure, the Work programme and the job descriptions Sven proposed to the Board to appoint a working group to further look in to what kind of changes in the IUT statutes that might be necessary as a consequence of the decisions of the Board.</p> <p>The group will put forward a proposal to send out to all members in the beginning of next year, give the members two months to give their opinions. The work group will then make a revised proposal, and send it out again at least one month to all members before the Board makes its decision.</p> <p>Board members suggested that the Work group should consist of Sven Bergenstråhle, Mariell Juhlin, Eddie Jacquemart, Jan Laurier and Lukas Siebenkotten, and Sven as convenor of the group.</p> <p>The board approved the proposal from Sven and appointed the proposed Work group, and will put it forward to the Congress for decision.</p>
<p>15. Other issues, points of information</p>	<p>No other issues.</p>
<p>16. Next board meeting</p>	<p>The next board meeting will be held in Brussels, and Barbara will send out proposals for a date.</p>

	The Board meeting in the fall of 2017 will be held in Denmark in connection with the anniversary of the Danish Tenants organisation.
16. Closure meeting	President Sven Bergenstråhle thanked all board members and closed the meeting.



Sven Bergenstråhle
President



Magnus Hammar
Secretary General



Stefan Runfeldt
Assistant Secretary